

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**MATA MANJHARO AJAB DAYAL SINGH TEACHER'S**  
**TRAINING COLLEGE**  
**Minutes of Meeting**

Ref: MMADSC/IQAC/2016 -17/01

Date : 16 May 2016

As per the direction of honorable chairman, the Principal of **Mata Manjharo Ajab Dayal Singh Teacher's Training College** conveyed a meeting of **IQAC** on **15<sup>th</sup> May, 2016** at **01:00 Pm** at Principal Office in order to discuss the following agenda with the following members.

1. Dr. Arjun Lal (Principal)	Chairperson
2. Shri Hariom (Assistant Professor)	Member
3. Shri Shishupal Singh (Assistant Professor)	Member
4. Shaurav Sharma (Assistant Professor)	Member
5. Dr. Satyendra Kumar Upadhyaya.	Member
6. Shri Madheshwar Singh	Management Representative
7. Shri Prakash Chandra Jha	Senior Administrative Officer
8. Dr. Ashok Kumar	Society Representative
9. Shree Santosh Kumar Pandey.	Student Representative
10. Miss Monika Priya	Alumni Representative
11. Satyam Singh	Employers Representative
12. Shri Amrendra Kumar Sinha	Industrialists Representative
13. Dhananjay	Stakeholders Representative
14. Shri Rajendra Kumar	Co - Ordinator

**Agenda**

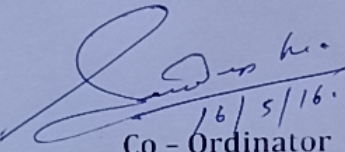
1. Smooth functioning of Academic courses.
2. Quality based teaching and learning process.
3. Annual Audit report preparation.
4. Organize Seminars and Training Programmes.
5. Organize Outbound activities.
6. Skills development programme proceeding.

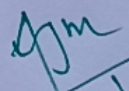
Significant Contribution made by IQAC during the current year.

- IQAC made efforts continuously for collecting quantitative data from every unit of the college. Every cell and committee has to collect data of its activities and supply it all to IQAC.
- The IQAC had prepared strategies for further enhancement of the qualities in the teaching learning process.
- Every year, the IQAC preparer Performa of feedback and appraisal reports of teachers.
- Submitted proposal for P.G course in Education for more excellence in this field.

- Under the IQAC Twenty Two different committee as Admission cell, Student Grievance cell, Anti ragging cell, Minority cell, Placement cell and others committee for smooth functioning of the college.

Plan of Action	Achievement/Outcomes
<p>The IQAC of the college chalked out the following plan of action (2015-16) to be accomplished in the coming year.</p> <p>These include :</p> <ol style="list-style-type: none"> <li>1. IQAC discussed in its meeting as per the Veer Kunwar Singh University (Bihar) the various issues related to development of academic infrastructure.</li> </ol>	<ul style="list-style-type: none"> <li>• Relationship between IQAC and other committees of the college, Alumni association, IQAC and other committees of the college has strengthened.</li> </ul>
<ol style="list-style-type: none"> <li>2. IQAC suggested to conduct online as well as offline classes with 30% strength to ensure wide coverage of students.</li> <li>3. IQAC discuss about the green energy and social awareness program and conduction of seminars on the above mentioned topics.</li> <li>4. Teacher's were instructed to make question banks regarding the Academic Calendar.</li> </ol>	<ul style="list-style-type: none"> <li>• Acting as a nodal agency for co-ordinating quality related activities including adaption and dissemination of good portion.</li> <li>• Organization of inter and intra institutional workshops. Seminars and quality related themes and promotion of quality circles.</li> </ul>
<ol style="list-style-type: none"> <li>5. IQAC Discussed on Teachers awareness to latest skills and programmes.</li> </ol>	<ul style="list-style-type: none"> <li>• In Daily Teaching learning process ICT has been applied. Teachers are motivating and encouraging student to apply ICT while teaching in classroom.</li> <li>• Teachers are using and performing self-study on revised syllabus and programmes.</li> <li>• Teachers are using English language as a language of communication in the teaching learning process and giving priority to students coming from local rural background.</li> <li>• Teachers are performing several action researches, on present education system.</li> </ul>

  
 16/5/16.  
 Co - Ordinator

  
 16.5-216  
 Principal  
 Mata Manjharo Ajab Dayal Singh  
 Teacher's Training College, Durlour  
 Jalandhar, Punjab